

ROSEMARY VOLPE

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PROFESSIONAL PROFILE

- **Skilled and detail-oriented copyeditor, line editor, and proofreader** making a wide range of topics—anthropology, archaeology, art history, history, horticulture, gardening, natural history, and paleontology—accessible to diverse audiences through concise, plain language text. Expertise in citation formatting, table and charts, and bibliographic research.
 - **Publishing professional with broad project management experience**, an art and design background, and an understanding of workflow working with stakeholders on museum catalogues, trade books, research monographs, academic journals, web content, newsletters, exhibition labels, and interpretive content.
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PROFESSIONAL EXPERIENCE

Freelance Nonfiction Copyeditor and Proofreader, Monroe, Connecticut

Editorial services for museums, cultural organizations, and publishers, 2025–Present

Yale Peabody Museum, Yale University, New Haven, Connecticut

Managing Editor: [Bulletin of the Peabody Museum of Natural History](#), [Journal of Marine Research](#)

Production Manager: [Yale University Publications in Anthropology](#), [Fishes of the Western North Atlantic](#)

Publications Manager, 2010–2024

- Edited interpretive content for museum-wide gallery renovation, with fact-checking and photo research.
- Edited, designed, and produced exhibition catalogues, including art direction for new photography.
- Provided editorial support for educational outreach, email event marketing, website features, and blogs.
- Assessed scholarly manuscripts, including figures, providing developmental editing for ESL authors.
- Managed distribution, co-publication, and marketing agreement with Yale University Press.
- Initiated reissue of backlist titles as print-on-demand editions and ebooks, increasing annual sales revenue.

Publications Editor, 1997–2010

- Re-established inactive department, produced journals, monographs, and conference proceedings.
- Provided editorial and production support for exhibitions, curricula, store product, and annual reports.
- Developed content by faculty, staff, and postdocs as assistant editor for *Yale Environmental News*.
- Designed, edited, and produced monthly museum membership newsletter.
- Produced donor-supported publications, including full-color *African Wildlife* calendar, 2008–2022.
- Implemented two major website redesigns, designed HTML pages, updated public and intranet sites.
- Advised staff as go-to person on intellectual property, copyright, and rights management questions.
- Centralized fulfillment for commercial licensing and photography, with annual revenue up to \$20,000.

Self-employed, Brooklyn, New York

Natural science illustrator, traditional media; desktop publishing, retail catalogs, 1992–1997

Clients included *Scientific American*, *Field & Stream*, *Fine Cooking*, *Herb Quarterly*, and *Newsday*.

American Institute of Certified Public Accountants, New York, New York

Senior Production Associate, *The Tax Adviser* Magazine, 1980–1992

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EDUCATION & TRAINING

Barnard College, Columbia University, B.A., magnum cum laude, Anthropology/Ancient Studies
New York Botanical Garden, Certificate in Botanical Art and Illustration
University of Connecticut, College of Agriculture and Natural Resources Cooperative Extension,
Certified Advanced Master Gardener; Certified Master Composter
The Poynter Institute, Poynter ACES Certificate in Editing; Poynter ACES Advanced Editing Certificate

COMMITTEES & VOLUNTEER ACTIVITIES

Yale University, 2010–2023

“LUX: Yale Collections Discovery” campus-wide cultural heritage digital platform, Content Team
Diversity, Equity, Accessibility, and Inclusion Communications Working Group
Working Group on the Use of Third-Party Digital Images and Audio-Visual Materials
Open Access Implementation Committee Working Group
“A Directory of Yale Photographic Collections,” online guide to campus photographic repositories

Yale Peabody Museum, 2006–2024

Galleries Renovation Exhibitions Content Development Team, Exhibitions Committee
Chair, Open Access Implementation Working Group
Annual meeting printed program, Society for the Preservation of Natural History Collections
Art Exhibition Committee, Class of 1954 Environmental Science Center
Website Redesign Committees

University of Connecticut, College of Agriculture and Natural Resources, 2009–Present

Master Gardener Program community outreach, Fairfield County Extension Office

Guild of Natural Science Illustrators, 1995–2010

Journal of Natural Science Illustration Editorial Committee
Corresponding Secretary/Publications, Greater New York Chapter
Nominating Committee
Membership Secretary, Board of Directors

Professional Memberships

ACES: The Society for Editing
Editorial Freelancers Association

Guild of Natural Science Illustrators
Connecticut Master Gardener Association

SKILLS

The Chicago Manual of Style

CSE Style Manual

Bibliographic research, citation formatting

Proficiency in conversational Italian

Adobe Acrobat, InDesign, Photoshop, Illustrator, Bridge

Microsoft Word, Excel, Outlook, Teams

Google Docs, Sheets

HTML, Drupal content management

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Trade Books — Project Management, Copyeditor/Proofreader, Production Manager, Permissions

[A Thousand and One Fossils: Discoveries in the Desert at Al Gharbia, United Arab Emirates](#), by Faysal Bibi, Andrew Hill, and Mark Beech. Yale Peabody Museum; Abu Dhabi Tourism and Culture Authority, U.A.E., 2017 (English, Arabic).

—2017 *Choice* Award for Outstanding Academic Title, American Library Association

[House of Lost Worlds: Dinosaurs, Dynasties, and the Story of Life on Earth](#), by Richard Conniff. Yale University Press, 2016.

[Connecticut's Indigenous Peoples: What Archaeology, History, and Oral Traditions Teach Us about Their Communities and Cultures](#), by Lucianne Lavin. Edited by Rosemary Volpe.

Yale University Press/Yale Peabody Museum co-publication, 2013.

—Connecticut League of History Organizations 2014 Award of Merit

—Second Place (Books), 2014 Publications Award, New England Museum Association

—Honorable Mention, General Non-fiction, 2013 New England Book Festival

—2013 *Choice* Award for Outstanding Academic Title, American Library Association

Exhibitions & Companion Books — Production Manager, Art Direction, Copyeditor/Proofreader

Ancient Mesopotamia Speaks: Highlights of the Yale Babylonian Collection, edited by Agnete W. Lassen, Eckart Frahm, and Klaus Wagensonner. Yale Peabody Museum, 2019.

[Exploration and Discovery: Treasures of the Yale Peabody Museum of Natural History](#), by David K. Skelly and Thomas J. Near; photographer Robert Lorenz. Yale Peabody Museum, 2016.

[Samurai and the Culture of Japan's Great Peace](#), by Fabian Drixler, William D. Fleming, and Robert George Wheeler. Yale Peabody Museum, 2015.

[The Age of Reptiles: The Art and Science of Rudolph Zallinger's Great Dinosaur Mural at Yale](#), 2nd ed.

Edited by Rosemary Volpe. Spiral-bound with 6-foot foldout poster. Yale Peabody Museum, 2007.

—First Place (Books) and Best in Show, 2008 Publications Award, New England Museum Association

Research Monographs — Production Manager, Developmental Editor, Copyeditor/Proofreader, Permissions, Photo Editor

[Production and Exchange in Eurasia: In Commemoration of Zeng Lingyi](#), edited by Anne P. Underhill.

Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2025.

[Development of Complex Societies in Southeastern Shandong, China: Settlement Patterns from the Neolithic to the Han Period](#), by Hui Fang, Anne P. Underhill, Gary M. Feinman, Linda M. Nicholas, Fengshi Luan, and Haiguang Yu. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2024.

[Continuity and Authority on the Mongolian Steppe: The Egiin Gol Survey 1997–2002](#), by Joshua Wright, William Honeychurch, and Chunag Amartuvshin. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2023.

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[*Social Constellations and Settlement Practice: The Archaeology of Non-urban Complexity in Southeastern Burkina Faso*](#), by Daphne E. Gallagher. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2021.

[*Prehistoric Settlement Patterns in the Upper Huallaga Basin, Peru*](#), by Yuichi Matsumoto. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2020.

[*Perspectives on Early Andean Civilization in Peru: Interaction, Authority, and Socioeconomic Organization during the First and Second Millennia B.C.*](#), edited by Richard L. Burger, Lucy C. Salazar, and Yuji Seki. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2020.

[*The Search for Takrur: Archaeological Excavations and Reconnaissance along the Middle Senegal Valley*](#), edited by Roderick J. McIntosh, Susan Keech McIntosh, and Hamady Bocoum. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2016 (English, French).

[*The 1946 and 1953 Yale University Excavations in Trinidad*](#), by Arie Boomert, Birgit Faber-Morse, and Irving Rouse. With contributions by A. J. Daan Isendoorn and Annette Silver. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2013.

[*The 1912 Yale Peruvian Scientific Expedition Collections from Machu Picchu: Metal Artifacts*](#), edited by Richard L. Burger and Lucy C. Salazar. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2011.

[*Ancient Community and Economy at Chinchawas \(Ancash, Peru\)*](#), by George F. Lau. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2010.

[*The Quito Manuscript: An Inca History Preserved by Fernando de Montesinos*](#), by Sabine Hyland. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2007 (English, Spanish).

[*The Quinnipiac: Cultural Conflict in Southern New England*](#), by John Menta. Yale Department of Anthropology; Yale Peabody Museum. Yale University Publications in Anthropology, 2003.

Backlist Print-on-demand Trade Books, eBooks from PDF Scans
— *Project Management, Copyeditor/Proofreader, Cover Designs*

[*Order Beloniformes: Needlefishes, Sauries, Halfbeaks, and Flyingfishes*](#), by Bruce B. Collette, Katherine E. Bemis, Nicolay V. Parin, and Ilia B. Shakhovskoy. Fishes of the Western North Atlantic, Part 10. Sears Foundation for Marine Research, Yale University, 2019.

Reissue of the [full series of 12 volumes in Memoir I and Memoir II](#).

[*Osteology of Deinonychus antirrhopus, an Unusual Theropod from the Lower Cretaceous of Montana*](#), by John H. Ostrom. 50th Anniversary Edition. Foreword by Jacques A. Gauthier. Yale Peabody Museum, 2019.

[*Stratigraphy and Paleontology of the Cloverly Formation \(Lower Cretaceous\) of the Bighorn Basin Area, Wyoming and Montana*](#), by John H. Ostrom. 50th Anniversary Edition. Yale Peabody Museum, 2020.

[*Systematics and Morphology of American Mosasaurs*](#), by Dale A. Russell. Foreword by Jacques A. Gauthier. 50th Anniversary Edition. Yale Peabody Museum, 2020.